

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 17th August 2026

<https://www.littlemalvernandwelland-pc.gov.uk>

@wellandparishnoticeboard

Present

Cllrs. Mr P Riordan (Chair), Dr A Davis, Mr P Hancock, Mr P Henderson-Brown, Mrs D Macklin, Mrs V Nelson, Mrs M Sumner and Mrs S Whitehead.

In Attendance

District Cllr. Mr J Gallagher, Comms Advisor Mr M Davies, Environment and Planning Advisor Mrs S Haywood, Community Development Coordinator Mrs B Stephens, Mr D Sharp (Clerk) and six members of the public.

102/26 Public Participation

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: No matters were discussed.

103/26 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs Ms R Sampson and Mr M Whaley (accepted). Also District Cllr. Mrs C Wilde.

104/26 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests, Other Disclosable Interests and Non Registable Interests regarding items on the agenda: Cllr Sumner declared an ODI if planning discussions were to include the Pheasant Inn development since she was a neighbour.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

105/26 Planning

i. To consider response to the following and any late submitted applications:

Application No	At	Details
M/26/01101/HP	The White Bungalow Welland	Single storey extensions to front and side, replacement annexe with link and new triple garage to the front elevation.

No objection was to be made but a comment requesting clarity that the proposed drainage systems would be adequate to manage the additional surface water likely to be generated was to be submitted.

The following late submitted application was considered:

Application No	At	Details
M/26/01199/ NMA	Pheasant Inn Welland	Non-Material Amendments comprising changes to the locations of doors and windows. Change of external facing material on new Public House element from brickwork to render, in relation to planning permission 21/01593/FUL

A relative of a resident living adjacent to the site expressed her concerns that overlooking from the proposed new windows represented an unacceptable intrusion and created a safeguarding issue for the young family.

Cllr Sumner left the meeting.

It was agreed to respond expressing concern that the new glazing could cause privacy issues by overlooking properties and that a solution could be found by possibly using obscured glazing. It was also to be requested that the materials, exterior finish, and features, including doors and windows, would be made appropriate to the specific location and avoid harm to heritage assets and village character.

It was also to be mentioned that the new extension was referred to as a cafe and to seek assurance that it be designated a public house in line with the original planning consent.

ii. Decisions notified:

M/26/00940/HP - Five Oaks, Kings Road - Approved

M/26/00780/FUL - Southend Barn Holiday Let, Byefield House, Byefields Lane - Approved

iii. Update from Planning Working Group:

No further matters were reported.

106/26 Minutes

To consider for adoption the minutes of the Parish Council Meeting held on 20th July: These were accepted as an accurate record and they were signed by the Chair.

107/26 Progress reports and matters arising from these minutes

- i. **Mobile phone mast options:** The Parish Hall committee were content with the installation of Wavemobile Equipment and a response from WCC over funding and timing was awaited.
- ii. **Action Tracker:** This was a work in progress.
- iii. **Zoho Work Drive:** The Clerk was currently in discussion with Zoho.

108/26 Community Development Coordinator

- i. **To receive report:** The report had been circulated prior to the meeting. The CDC confirmed that the two schemes for Ward Budget Grants had been approved: Welland Community Communication Upgrade - £3,000 and A Youth Wellbeing Project - £6,000.
- ii. **To consider recommendations re online calendar and website changes:** The current Parish Council website could incorporate these and examples were displayed. It was agreed to carry this idea forward.

109/26 Reports by District and County Councillors and other Representatives

District Cllr. John Gallagher confirmed that Adult Social Care was being assessed through the Casey Commission.

Changes to the Planning System were being introduced, including the National Scheme of Delegation in November which would lead to fewer applications being considered by Committee.

An Air Quality Survey was currently underway.

There had been an increase in wildfires due to the hot weather and all parishes were advised to consider an Emergency Plan of which there was help available from MHDC.

Finally discussions were ongoing over the new Unitary Authorities joining with neighbouring authorities to create a Mayoral Strategic Authority.

110/26 Working Party and other reports and recommendations**i. Projects:**

a) To consider any issues regarding S106 and permissive path projects: Grant funding had been delayed due to holiday absence at MHDC but it was hoped that it would be finalised by the end of the month. The patio project was to commence on 13th October.

b) To consider use of £3,761 CIL funding from Pheasant Inn Development: This was ongoing.

c) Update on Ward Budget funding projects: £9000 of funding had been agreed (refer to CDC report). District Cllr John Gallagher had agreed to fund a defibrillator for the walking group.

d) To consider defibrillator provision: It was agreed to purchase a unit from AED Donate with finance from District Cllr John Gallaghers Ward budget. Cost approx £700 plus VAT

ii. Environment, Biodiversity & Climate Change:

Update on future projects: No matters were raised.

111/26 Parish Council Policies

To consider Safeguarding Policy for adoption: This was still being drafted and would be submitted for approval next month.

112/26 Correspondence

To consider responses to correspondence previously circulated below:

FROM	SUBJECT
CALC	Updates/Training/Area Meeting
CALC	Health and Wellbeing Newsletter
NALC	Events and Bulletins
Elan City	SID Warranty
MHDC	Local Government Reorganisation
NEB Malvern Hills	National Emergency Briefing Film
Sandi Guest	Welland Library opening times
Clerk	S106 Application
WCC Highways	Welland Village Green and RVNRs
PAR	Planning Application Review
Resident	Tree Cornfield Close (i)
Misc	Pheasant Inn Planning Application
Resident	Spring Meadow Close (ii)

(i) – A tree had fallen from Spitalfields into Cornfield Close and was to be removed.

(ii) – A query over maintenance of the common areas was to be referred to Guild Homes, the owners.

113/26 Finance**To consider payment of invoices presented:**

The following payments were made from the **Main Account** between meetings and require ratification:

From/Due To	Date	Amount	Details
Barbara Stephens		£765.00	Community CoOrdinator
Worcestershire CALC		£1,258.41	Annual Subscription
Hanley Castle High School		£720.00	Field Maintenance
MHDC		£28.00	LAND Registry Fee
TOTAL		£2,771.41	

The following payments require approval from the **Fete/Events Account**:

From/Due To	Date	Amount	Details
Hereford and Worcester First Responders	-	£150.00	Donation for attendance at Bash
TOTAL		£150.00	

The following payments require approval from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	16/07	£352.00	Lengthman Duties (July)
St James Church	-	£300.00	Donation Churchyard Maintenance
E Hardman	17/08	£200.00	Handyman
D Sharp	17/08	£649.20	Clerk's Fee (40 hrs @ SCP 28. £811.60 Gross)
TOTAL		£1,501.20	

Accounts Summary

Reserves Lloyds B/F	£3,073.76		Main Account B/F	£11,031.65
Interest	£1.35	£3,075.11	WCC Lengthman	£352.00
Saver Account	£32,855.63			
Interest	£46.72	£32,902.35		
Event Account	£5,035.04		Charges	-£4.25
Charges	-£4.25		Airband	-£15.00
August Payments	-£150.00	£4,880.79	Prepayments	-£2,771.41
			August Payments	-£1,501.20
Total C/F		£40,858.25	Main Account C/F	£7,091.79

114/26 Any other matters for report or for future consideration

i. To confirm consideration of climate change actions on agenda items: This was affirmed.

Mr M Davies confirmed that he would be retiring as Parish Paths Warden after July.

ii. Attendance at future meetings: It was suggested that parish council meetings could be streamed online in future. This was to be investigated.

115/26 Date of the next meeting

The Next Parish Council Meeting will be held on Monday 21st September 2026 in Welland Parish Hall commencing at 7:30pm.

There being no further business the meeting closed at 9:20 pm.

Clerk's Note: After the meeting and researching the issue it was found that Cllr. Sumner's dispensation had elapsed. A complaint had been lodged by a member of the public with the Monitoring Officer at MHDC who was to investigate the matter.